

APWA Uniform Color Codes

for temporary marking of underground utilities

-  **RED** – Electric Power Lines, Cables, Conduit, and Lighting Cables
-  **YELLOW** – Gas, Oil, Steam, Petroleum, or Gaseous Material
-  **ORANGE** – Communication, Alarm or Signal Lines, Cables, or Conduit
-  **BLUE** – Potable Water
-  **GREEN** – Sewers and Drain Lines
-  **WHITE** – Proposed Excavation Limits or Route
-  **PINK** – Temporary Survey Markings, Unknown / Unidentified Facilities
-  **PURPLE** – Reclaimed Water, Irrigation, and Slurry Lines

Physical Plant Excavation Procedures

An Excavation Permit shall be obtained by any department needing to dig, compress or remove earth, rock or other materials to any depth in excess of four (4) inches.

The Requester will notify the Action Desk of all utility spotting needs and provide the following information:

1. Location
2. Beginning work date
3. Excavation type
4. Duration
5. Nature of work

All requests for Excavation Permits shall be submitted to the Action Desk a minimum of forty-eight (48) hours, excluding Saturdays, Sundays and legal holidays, prior to the commencement of the excavation.

The Action Desk will contact the A-E Service staff designate of the need for an "OKIE" spot. The A-E Services staff designate is the ONLY person authorized to contact the "Call Okie" system.

All Excavation Permits shall be in effect for ten (10) working days from the time noted on the original "OKIE" request form.

All Excavation Permits may be extended without interruption, by notifying the Action Desk a minimum of forty-eight (48) hours prior to the expiration of the original permit.

Emergency Procedures

All excavation needs cannot be performed during normal working hours.

Emergency excavations are defined as an interruption of service to a University facility rendering the facility unusable or creates an unsafe condition. All of the above policies will not be applicable in an emergency situation. The following policies and procedures are to be used in the event of an emergency.

- A. It is the responsibility of the stand-by person to determine if a valid emergency exists that will require excavation. The stand-by person will then contact their Foreman or Superintendent for confirmation.
- B. It is the responsibility of the stand-by person to contact all university personnel on stand-by needed to locate any University owned utility including but not limited to, Power Plant, Mechanical Maintenance, B.S.G., Electrical and Telephone Services.
- C. It is the responsibility of the stand-by person to contact all outside utility agencies which provide emergency location services. All necessary phone numbers shall be listed and kept current in each shop office as well as the Action Desk.
- D. In the event of an emergency, the equipment operator is authorized to dig without a totally completed Excavation Permit, provided the stand-by person is on-site and actively spotting the excavation as it is on-going.
- E. All other applicable policies and procedures stated herein are to be enforced.